

THE FEDERAL POLYTECHNIC OFFA INVITATION FOR PRE-QUALIFICATION OF CONTRACTORS/SUPPLIERS 2015/2016 MERGED NORMAL TETFUND INTERVENTION PROJECTS

P.M. B. 420, OFFA, KWARA STATE

www.fedpoffa.edu.ng

The Federal Polytechnic, Offa is inviting interested, qualified, reputable and established competent contractors to submit Prequalification documents to express interest for the under listed projects:

(A) PROPOSED PROJECTS

- LOT 1 Proposed Construction of Irrigation Laboratory for Federal Polytechnic Offa
- LOT 2 Supply, installation, testing & commissioning of Laboratory Equipment for Irrigation Laboratory for Federal Polytechnic, Offa.
- LOT 3 Supply and Installation of Furniture for Irrigation Laboratory for Federal Polytechnic Offa.
- LOT 4 Proposed construction of Department of Hotel, Catering and Hospitality Management Building for Federal Polytechnic, Offa.
- LOT 5 Supply, installation, testing and commissioning of Kitchen Equipment for Department of Hotel, Catering and Hospitality Management for Federal Polytechnic, Offa.
- LOT 6 Supply and installation of Furniture (I) for Department of Hotel, Catering and Hospitality Management for Federal Polytechnic, Offa.
- LOT 7 Supply and installation of Furniture (II) for Department of Hotel, Catering and Hospitality Management for Federal Polytechnic, Offa.

(B) SCOPE OF WORK

The scope of work and specifications are clearly indicated and specified in the Tender Documents / Bill of Quantities to be procured by the pre-qualified contractors for General Construction and Execution of projects with high quality performance and within a specific completion period.

(C) PRE-QUALIFICATION REQUIREMENTS

Interested and competent Contractors wishing to be pre-qualified for contracts must submit the following:

- (a) Evidence of valid registration and incorporation with Corporate Affairs Commission and Article of Association with copies of forms C02 and C07 attached.

- (b) Tax Clearance Certificate for the last three (3) years.
- (c) Current Pension Compliance (PENCOM) Certificate.
- (d) Current Industrial Training Fund (ITF) Compliance Certificate.
- (e) Current Interim Registration Report (IRR) OR Certificate as evidence of Registration on the National Database of Contractors, Consultants and Service Providers maintained by the Bureau of Public Procurement
- (f) Current Certificate of Compliance with the Nigeria Social Trust Fund (NSITF) Act.
- (g) Audited Account for the last 3 years duly signed and stamped.
- (h) Reference letter and evidence of Financial capability to the tune of bid sum from a reputable bank in Nigeria.
- (i) Bank statement for the past twelve (12) months (duly signed and stamped).
- (j) Minimum turnover for past 3 years as indicated in the Tax Clearance Certificate must not be less than ₦300,000,000.00 (for LOT 4).
- (k) List of similar jobs executed within last 5 years including award letters and completion certificates.
- (l) Evidence of CAC Annual returns filing for the past 3 years.
- (m) Comprehensive company profile with key technical personnel including key professionals, their curriculum vitae, professional certificates and verifiable current practicing license.
- (n) Sworn affidavit certifying the following:
 - (i) That the company is not in receivership, insolvency or bankruptcy.
 - (ii) That the company does not have any Director who has been convicted in any court in Nigeria or any other country for a criminal offence in relation to fraud or financial impropriety.
 - (iii) No officer of the relevant committees of the institution or Bureau of Public Procurement is a former or present director, Shareholder or has any pecuniary interest in the bidder and

confirm that all information presented in its bid are true and correct in all particulars.

- (o) List of equipment with evidence of ownership or lease agreement.
- (p) Evidence of tender fee payment.
- (q) Maximum number of lot to bid is one (1).
- (r) All documents must be properly arranged in the order listed above with well signed and numbered pages.

Note: Original documents may be requested for sighting and verification.

(D) COLLECTION OF BID DOCUMENTS

Interested and eligible contractors/suppliers shall collect standard bidding documents from office of the Chief Procurement Officer, Federal Polytechnic Offa, Kwara State, upon presentation of evidence of Payment of non-refundable Tender fee of #25,000.00.

The Payment of the Tender fee is to be made to Federal Polytechnic Offa Treasury Single Account (TSA), Remita Retrieval Reference (RRR) Portal, upon which an official cash receipt shall be collected from the cash office in the Bursary Department.

(E) SUBMISSION OF FINANCIAL AND TECHNICAL BIDS

Technical and Financial bid (2 copies) should be submitted in two envelopes and labelled "Technical bid" and "Financial bid" respectively with the company name indicated at the back of each envelope. Both envelopes should be sealed and place in the third envelopes mark with LOT NOS and Title at the top right hand corner and addressed to:

**CHIEF PROCUREMENT OFFICER,
THE FEDERAL POLYTECHNIC, OFFA
P.M.B. 420,
OFFA, KWARA STATE.**

The closing date for submission of bid is on, or before **12 noon on 9th July, 2018**. Only bidders, whose technical bid fulfilled the minimum requirements, will have their financial bid considered.

Original documents should be available for sighting on demand during or after the opening of prequalification documents.

(F) BID OPENING

Technical bid will be opened on the closing date of the bid submission, 9th July, 2018 by 12 Noon, in the main board room of the Federal Polytechnic Offa, Main campus, Kwara State, in the presence of all bidders or representative who wishes to witness the occasion. Bidders are to note that response to this invitation does not place commitment or obligation on the Federal Polytechnic Offa, Kwara State, and that only pre-qualified and most responsive envelope bid will be considered.

Signed:

Alh. W. O. Folorunsho

Chief Procurement Officer